

KENTUCKY LICENSING BOARD OF DURABLE MEDICAL EQUIPMENT SUPPLIERS
REGULAR BOARD MEETING MINUTES
November 15, 2022 at 9:30 AM

A regular board meeting of the Kentucky Licensing Board for Durable Medical Equipment Suppliers was held via Zoom and in person on November 15, 2022.

BOARD MEMBERS PRESENT

Carolyn Basford
Cherri Lolley
Cynthia “Cindy” Howard
David Chesnut

DPL STAFF

Kristen Lawson, Commissioner
Jamar Carter, Admin. Section Supervisor
Courtney Cook, Ops. Section Supervisor
Chessica Nation, Board Administrator

BOARD MEMBERS ABSENT

Cynthia “Cindy” Gueltzow

PPC STAFF

Clayton Patrick, Board Counsel

GUESTS

CALL TO ORDER

Carolyn Basford called the meeting to order at 9:41 A.M.

APPROVAL OF MINUTES

The minutes from the August 16, 2022 board meeting were reviewed. David Chesnut made a motion to approve the minutes. Cindy Howard seconded the motion and it carried.

FINANCIALS

The Board reviewed the August, September, and October 2022 Financial Report. David Chestnut questioned the negative interest reflected on the report. Courtney Cook will look into it and email what information she finds.

DPL REPORT

Kristen Lawson introduced herself as the new Commissioner. She reminded board members that email communications will be transitioned to their state email accounts effective November 15th.

Chessica Nation mentioned that this board does not currently report to the National Practitioner Data Bank, but they have the ability to do so if they wish. Board members requested more information on joining and whether or not there is a fee and wish to table the discussion to the following meeting.

LICENSURE STATUS REPORT

The Board reviewed the Licensure Status Report of 701 total active licenses, which is a decrease of 59 licenses since the August 16, 2022 board meeting. There are currently 242 licensees located in Kentucky and 459 located out of state.

LEGAL REPORT / COMPLAINTS

Clayton Patrick introduced himself as board counsel. He spoke in favor of reporting to the National Practitioner Data Bank.

NEW BUSINESS

The Board reviewed the application of B.L. Carolyn Basford made a motion to approve the application. Cindy Howard seconded the motion and it carried.

David Chestnut made a motion to approve the following meeting dates for 2023. Cherri Lolley seconded the motion and it carried.

- February 21, 2023
- May 16, 2023
- August 15, 2023
- November 21, 2023

The Board discussed details of the inspection process. It was determined that passing inspections do not need to be reviewed by the Board prior to the license being issued, but failed inspections do need to be reviewed at the next board meeting. The Board would like a notice to be sent out to those on the list for inspections reminding them that an inspection will be happening soon.

Commissioner Lawson offered to draft such notice for the Board to review at the next meeting. The Board also wants to invite the inspector to the next meeting to discuss the process.

OLD BUSINESS

Carolyn Basford gave an update on the Sterile Water and Saline draft regulations. The KY Board of Pharmacy notified Carolyn that they were not going to move forward with filing regulations. Carolyn is going to research more and will possibly discuss the matter further with the KY Board of Pharmacy, or the Board may need to pursue a statute change. If Carolyn receives any important information in between meetings, she will send it to the board administrator for distribution amongst board members.

NEXT MEETING

The next meeting is scheduled for February 21, 2023 at 9:30 a.m.

ADJOURNMENT

Carolyn Basford moved to adjourn at 10:43 a.m. Cindy Howard seconded the motion and it carried.